

BROCKWAY BOROUGH MUNICIPAL AUTHORITY

The regular meeting of the Brockway Borough Municipal Authority Board of Directors was held on Monday, June 9, 2025, at 6:00PM, at the Brockway Borough Building.

Board members present were Denise Foradori, Tim Grieneisen, Mike Arnold, Frank Uhl, and Joe Bruno. Kurt Becker and Rodger Butters were absent.

Also present were David Cunningham from Keller Engineering, Matt Smith, Ed Ferraro, Laurie Wayne, and Megan Crawford.

Call to Order:

The Chairman called the meeting to order at 6:20 PM.

Reading of the Minutes:

The Minutes of May 12, 2025, were presented for review.

Board member Mike Arnold stated a correction needed under the Solicitor's Report.

Correction to the Minutes for May 12, 2025 are to read as follows:

The Solicitor reviewed Requisition #58 and appeared to be in order.

A motion to approve the Minutes of May 12, 2025, was made by Mike Arnold and seconded by Joe Bruno. The motion carried unanimously.

Correspondence:

The Authority briefly discussed.

Departmental Reports:

The Solicitor's Report:

The Exus Agreement was briefly discussed and will be tabled at this time.

The Solicitor reviewed Requisition #59 and appeared to be in order. Signature is recommended to Requisition #59, in the amount of \$8,367.16 for interim interest.

A motion to pay the interim interest was made by Joe Burno and seconded by Mike Arnold. The motion carried unanimously.

A motion to approve the Solicitor's Report was made by Mike Arnold and seconded by Joe Burno. The motion carried unanimously.

The Consulting Engineer's Report:

The Consulting Engineer's Report submitted and presented by David Cunningham.

The USDA Targeted Distribution Improvements Project is awaiting final approval from USDA. The reviewing engineer for this project has changed and it could be a few weeks before reviewing.

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Phase 1 survey work is completed; the final design will begin this week. Keller Engineering received the inadvertent return plan from Mountain Research for submitting the Chapter 105 permit application.

A financial workshop was held on May 27th concerning funding for the various projects that are underway and proposed. The Proposal of Service/Contract for Asbestos Transmission Main Replacement led to a lengthy discussion. The board agreed to move forward with the Proposal of Service/Contract for Asbestos Transmission Main Replacement that will include mapping, design, and the permitting phase for the project that are necessary to be shovel-ready eligible for PennVest funding.

A motion to approve The Proposal of Service/Contract for Asbestos Transmission Main Replacement was made by Joe Burno and seconded by Mike Arnold. Tim Grieneisen abstained. The motion carried unanimously.

Two loan offers in the amount of \$750,000.00 were presented to the board to review. A lengthy discussion followed. A motion to proceed with the loan offer from Priority First Credit Union and to sign any necessary documents was made by Joe Bruno and seconded by Mike Arnold. The motion carried unanimously.

CDBG Keystone Coder Waterline Replacement was discussed. Three bids were received and considered at the Bid Opening that was held on June, 5, 2025 by the Elk County Commissioners. The contract was awarded to the lowest bid from Mealy Excavating and Construction for \$996,765.00. The awarded grant funding from CDBG is \$1,833,139.00. Work will proceed after securing bonds from the contractor and the earth-moving permit from DEP. A lengthy discussion followed regarding the additional funding that will be remaining.

Whetstone Dam Emergency Action Plan remains outstanding.

The LSA Rattlesnake Well #5 remains on the report, nothing has progressed.

A motion to approve the Consulting Engineer's Report was made by Mike Arnold and seconded by Frank Uhl. The motion carried unanimously.

The Supervisor's Report:

The Supervisor's Report was submitted, as written, by Matthew Smith.

Two homes located on Westville Road share a meter, with the meter being in one home. The home that does not have a meter is requesting their own meter. They were informed that they will need to pay a tap fee and a meter pit. At this time there is not a possibility to extend the line. With the upcoming project, this could be looked at more in depth and what needs to be done to correct this issue.

Location 810 failed Quarter 2 sample results. Flushing is being completed to try and help with the asbestos. The Water Crew is working to help resolve issues as they arise.

Meter replacements have been completed, with two locations being off for non-payment. Saint Tobias Church has a 2" meter and should be replaced.

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A leak at 1083 Rattlesnake Road was found on May 13th and the homeowner was told they would need to fix the leak. As of May 27th, no work had been completed to fix the leak. The homeowner was contacted again, and was given the date of June 4th to have a contractor contact the Water Department or their services would be terminated until the leak was fixed. At this time water services are shut off.

Bottles were delivered to customers to complete the Lead and Copper sampling for 2025. Collection of samples will be from late June to early July.

The Whetstone building could benefit from insulation on the upper parts of the walls and ceiling. Installing insulation to these areas could help cut back the cost of propane in the winter months. Supervisor Matt Smith is going to price insulation in Punxsutawney and provide the cost to the board.

A motion to accept the Supervisor's Report was made by Mike Arnold and seconded by Frank Uhl. The motion carried unanimously.

The Manager's Report:

The Manager's Report was submitted by Laurie Wayne.

The monthly overtime report was submitted as written.

Due to quarterly mailings, prices were compared to other local printing companies. At this time a printing company in DuBois will be used and will save approximately \$300.

A motion to approve the Manager's Report was made by Mike Arnold and seconded by Joe Bruno. The motion carried unanimously.

The Treasurer's Report:

The Treasurer's Report for May 2025 presented for review.

A motion to accept the May 2025 Treasurer's Report was made by Joe Bruno and seconded by Mike Arnold. The motion carried unanimously.

The Forester's Report:

Forester Wes Smith reported that the Emporium Hardwoods is finished. The board requested the Forester to scope out another location to possibly cut to generate income, to then distribute to the Asbestos Waterline Replacement Project.

A motion to accept the Foresters' Report was made by Frank Uhl and seconded by Mike Arnold. The motion carried unanimously.

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Bills, Wages and Investments:

Bills:	\$40,290.33
Payroll PR10 & PR11:	\$19,933.37
LB Water	\$21,143.60 (Kearney Road)
NorthStar	\$3,798.88 (Kearney Road)

A motion to approve paying bills and wages, providing there are available funds, was made by Mike Arnold and seconded by Joe Bruno. The motion carried unanimously.

Other Business:

Ratify – Penelec Right of Way was approved via email.

A motion to approve the Ratified Penelec Right of Way was made by Mike Arnold and seconded by Tim Grieneisen. The motion carried unanimously.

Unfinished Business:

The Jefferson County Conservation District tabled at the June 10, 2024 meeting was not discussed.

The updated inventory cruise and management plan tabled at the November 14, 2023 meeting was not discussed.

The water line situation with NAPA, Goodwill, and 814 Hardware was not discussed.

The sale of 10 to 12 acres of the Brazinski property on Fire Tower Road was not discussed.

DEM surveying and Three Rivers Forestry will be removed from the agenda.

Adjournment:

A motion to adjourn, at 7:14 PM, was made by Mike Arnold and seconded by Joe Bruno. The motion carried unanimously.

Michael S. Arnold, Secretary
MA/mlc